



Plan Ahead for the Autumn Term

CHECKLIST:

- Learn about Unique Identities and Multi-Factor Authentication – [Watch videos 1-3](#)
- Housekeeping for Office 365 – remove access from leavers and add new staff and pupils
- Increase [ParentPay](#) usage to save time and reduce cash handling for dinners, trips and uniforms
- Check if teachers need new interactive classroom resources - try our [Discovery Education](#) subscription
- Need extra ICT support in Autumn? Try our [Technician Visits Service](#)
- Ensure your backup is big enough with our [Remote Data Backup](#)
- Windows 10 support ends October 2025 – budget for [Windows 11](#) and any [replacement desktops/laptops](#)
- [Learn about our new Digital Telephony 8x8 Service](#) and check for other PSTN lines

SIMS:

- Book early to reserve your place on our [SIMS Training Courses](#)
- Learn more about [SIMS Next Gen](#)
- Sign up for the [SIMS Autumn School Census](#) and the [SIMS School Workforce](#) webinars
- Download information on new [Attendance Codes](#) and familiarise with the changes for Autumn 2024
- Read [A Year in the Life of SIMS - Primary](#) or [A Year in the Life of SIMS - Secondary](#) and take action
- Help for new starters - [Getting Started with SIMS & FMS Consultancy](#)
- [SIMS Assisted School Census Setup Consultancy](#)
- [SIMS Assisted School Workforce Census Setup Consultancy](#)
- [SIMS and Power BI Setup Consultancy](#) – introduce new attendance data dashboards

CONTACT US NOW FOR MORE INFORMATION

educationdigitalservices@lancashire.gov.uk | 0300 123 6797 (Option 2)

<https://educationdigitalservices.lancashire.gov.uk>